



**ROUS**  
COUNTY COUNCIL

**Ordinary meeting business paper**

**Wednesday, 20 October 2021**

commencing 1.00 pm

Rous Administration Centre (L4), 218-232 Molesworth Street, Lismore

*Note: This meeting will be recorded and those in attendance should refrain from making any defamatory comments. There are to be no other recordings of this meeting without the prior authorisation of Council.*

*Philip Rudd  
General Manager*

## **AGENDA**

### **1. Confirmation of Minutes of previous meeting**

- 1.1 Ordinary Minutes 16 June 2021 ..... 1 - 5
- 1.2 Extraordinary Minutes 21 July 2021 ..... 6 - 11

### **2. Disclosure of Interest**

### **3. Presentation**

- Brian Wilkinson, Chairperson (Audit, Risk and Improvement Committee) will be in attendance to present on his report: *'Audit, Risk and Improvement Committee Performance Review: period 2020-2021'* (refer pp. 239-242).
- Geoff Dwyer and Richard Watkinson (Thomas Noble Russell) to present the *Annual Financial Reports and Audit Report for y.e. 30 June 2021* (refer pp. 13-102.)

### **4. General Manager reports**

- 4.1 Council meeting schedule 2022 ..... 12

### **5. Group Manager Corporate and Commercial reports**

- 5.1 Annual Financial Reports and Audit Report for year ending 30 June 2021 ..... 13 - 102
- 5.2 Quarterly Budget Review Statement for quarter ending 30 September 2021 ..... 103 - 143
- 5.3 Retail water customer account assistance ..... 144

### **6. Group Manager Planning and Delivery reports**

- 6.1 Award of contract for the construction of an urban water supply bore - Clarence Moreton Basin Aquifer ..... 145 - 148
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6.2	Award of Contract - St Helena 600-525 elevated main corrosion repairs .....	149 - 154
6.3	Review of developer servicing charges for secondary dwellings ..	155 - 179
6.4	Expansion of water fill station network update .....	180 - 184
6.5	Deferral of Developer Contributions - SHIFT project .....	185 - 192
<b>7.</b>	<b>Group Manager People and Performance reports</b>	
7.1	Gallans Road reclassification .....	193 - 194
<b>8.</b>	<b>Policies</b>	
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8.2	Work Health and Safety (revised) .....	208 - 214
8.3	Cyber Security (new) .....	215 - 224
8.4	Human Resources - employment conditions (new) .....	225 - 230
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9.1	Audit, Risk and Improvement Committee - meeting update .....	232 - 242
9.2	Annual 'Model Code of Conduct Complaints Statistics' .....	243 - 246
9.3	Debt write-off information summary .....	247 - 249
9.4	Delivery program progress update: 1 January to 30 June 2021 ...	250 - 263
9.5	Demand management status report and scorecard 2020-2021 ...	264 - 274
9.6	Disclosure of Interest Returns .....	275
9.7	Fluoride plant dosing performance report: April to June 2021 .....	276 - 281
9.8	Investments - September 2021 .....	282 - 288
9.9	Local government election and term of chairperson and deputy chairperson .....	289 - 290
9.10	Reports/actions pending .....	291 - 293
<b>10.</b>	<b>Close of business</b>	
<b>11.</b>	<b>Confidential matters</b>	
<b>12.</b>	<b>Matters of urgency</b>	
<b>13.</b>	<b>Questions without notice</b>	

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